RBRO SOLUTIONS

Workspace Management

- Manage all aspects of *iManage Work* workspace structures through an intuitive, visual interface

Simplify the generation, management and governance of *iManage Work* workspaces and their associated templates

Workspace Management allows for total administrative control of *iManage Work* workspace structures through an intuitive visual interface and ensures that workspaces maintain the same structure as their associated templates.

Workspace Management includes *Metadata Management*, a tool that allows administrators to view, edit and add custom values, document classes, applications and document types across all connected *iManage Work* libraries simultaneously.

Did you know?

The included Metadata Management snap-in tool allows for the automation of tasks for creating metadata values in a library.

Product Features

- On a scheduled or adhoc basis, automatically generate new workspaces based on pre-configured data definitions and templates, or pulled from multiple external or internal sources
- Create new workspace templates based on existing templates or any existing workspace
- Associate existing workspaces with WorkspaceManagement templates for easy updates
- Easily change or update workspace structures, security and metadata across multiple libraries
- Automatically move sub-folders and their files from one folder to another
- Maintain the structure, profile and security of workspaces so that they consistently match their assigned template
- Update metatdata and security on workspaces, folders and documents not associated with a template
- Easily merge duplicate workspaces based on specific criteria

Automates tasks for creating metadata values in a library

*Metatdata Managemen*t is a tool incorporated into *Workspace Management* that provides the ability to view, edit and add *iManage Work* custom values, document classes, applications and document types across all connected libraries simultaneously. It specifically allows administrators to automatically:

- Add metadata values to *iManage Work* on a scheduled basis
- Update or modify descriptions of existing metadata values
- Pull metadata information from an external application
- Ensure that descriptions in *iManage Work* are consistent with an external master system

Requirements

System compatibility: 32- or 64-bit *iManage Work* environments
Client (OS): Windows 7, 8.x and Windows 10 OS
Server (OS): Windows Server 2008 through 2016

iManage requirements (Client): Desksite/Filesite 8.5 through 9.3
iManage requirements (Server): *Work* Server 8.5 through *Work 10*

Other requirements (WSM): (64-bit) Version 2.05.00 or later of WSM/(32-bit) Version 2.04.00 or later WSM/ (cloud) version 2.05.01 or later
Other details: Works with *iManage* cloud/on-premise environments
Other requirements (Excel): Excel 2010, 2013 or 2016 if using workbook source for data definitions

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About RBRO Solutions
RBRO Solutions, a leading business solutions provider, is dedicated to helping organizations get the greatest value from their business content and work processes. The company is trusted globally by over 400,000 business users and has worked with over 500 medium, large and Fortune 500 companies. RBRO offers visionary leadership to its clients with respect to changing landscapes that impact their business.

Over 30 propriety RBRO business solutions seamlessly support mission-critical business systems for top legal and corporate brands worldwide. The company was established in 2003 at the forefront of the enterprise content management, big data and document management era. RBRO continues to be a leader in its approach.

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