



## RBRO SOLUTIONS

Our knowledge, your imagination. Powerful software.

# WorkSite System Manager Snap-ins

RBRO's WorkSite System Manager (WSM) is an enterprise administration solution that enables organizations to gain a greater degree of control over their entire iManage WorkSite System. The WSM framework allows you to automate tasks and select desired Snap-ins to interact with one another for simultaneous performance. Choose and pay only for the management Snap-ins that you need. WSM is FREE with any Snap-in purchase!

### WSM - AccessManagement

A solution designed for IT Administrators to replace the WorkSite Database Administration tool. It enables delegation of key administrative functions to lower level administrators and tracks all activity.

### WSM - EasyFolders

Allows administrators to create standardized template packages made available to specific users/groups. Provides users with the ability to select firm-approved standardized packages of folder structures.

### WSM - HelpdeskAssistant

A solution designed to enable helpdesk staff to perform advanced WorkSite functions without the need to have NRTAdmin access.

### WSM - Metadata Management

Provides users with the ability to view, edit, and add WorkSite custom values, document classes, applications, and document types across all connected libraries.

### WSM - Shortcuts Management

Provides users with the ability to select a firm approved structure for organizing shortcuts on their WorkSpace Shortcuts lists. Automatically, keep shortcuts organized for each user or restore shortcuts if deleted.

### WSM - Consolidate & Archive

Easily merge multiple WorkSite libraries into one library. Create a new WorkSite library or split an existing library into two or more and map security and metadata appropriately.

### WSM - EmailFiler

An integrated solution which allows users to quickly and easily move or copy multiple emails or file folders from Outlook into WorkSite. Schedule folders to continuously copy emails to WorkSite at regular intervals.

### WSM - Lookup Override

Provides a mechanism whereby users can tag documents with multiple keywords that increase the benefits of full text search by applying pre-defined keywords to the document comments.

### WSM - ReFiler

Enables your firm to refile documents based on WorkSite metadata and create mapping templates.

### WSM - WorkSpace Management

Manage multiple WorkSpace templates! This Snap-in is the first step to managing all your content in WorkSite. It enables visual WorkSpace design functionality with the ability to rearrange folders using drag and drop.